



GOVERNMENT NATIONAL  
MORTGAGE ASSOCIATION

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
WASHINGTON, DC 20410-9000

June 5, 2012

APM 12-09

MEMORANDUM FOR: All Participants in Ginnie Mae Programs  
FROM: Theodore W. Tozer, President  
SUBJECT: Electronic Submission of Issuers' Insurance and Annual Audited  
Financial Documents

Ginnie Mae is pleased to announce that beginning June 1, 2012, Issuers will have the option to submit their insurance (fidelity bond and errors & omissions), as well as annual audited financial statements and supplemental documents, electronically or by mail.

Those Issuers that want to submit the above documents electronically can find detailed upload instructions in Appendix VI-20, *Electronic Submission of Issuers' Insurance and Annual Audited Financial Documents*, of the Ginnie Mae Mortgage-Backed Securities Guide 5500.3, Rev. 1 ("Guide"). Additionally, Chapter 6 of the HUD Audit Guide provides additional information on Ginnie Mae's supplemental reporting requirements, including required reporting formats. The HUD Audit Guide is located at the following address:

<http://www.hudoig.gov/reports/consolidated.php>

Furthermore, beginning January 1, 2013, Issuers will be required to submit the above documents to Ginnie Mae electronically. Prior to January 1, 2013, Issuers that are unable to submit the above documents electronically are required to mail the documents to Ginnie Mae's Financial Reports Review Agent at the following address:

Ginnie Mae - Special Projects Group  
4201 Wilson Boulevard, #110-#368  
Arlington, VA 22203

Updates to the Guide are now available under the "What's New" section of the Ginnie Mae website, [www.ginniemae.gov](http://www.ginniemae.gov). For additional assistance, Issuers may contact their Ginnie Mae Account Executive in the Office of Mortgage-Backed Securities at (202) 708-1535.